

**February Minutes**

**Location:** Zoom

**Present:** Lora Brinkman, Amy Reilly, Willie Morris, Sue Donnelly, Kat Reece, Robin Heider, Maggie Walter, Glenda Moun, Janet Hollandsworth, Martha Eberhard, Jeanne Sanchez, Connie Richards, Carol Sexton

**Absent:** Barb Nixon, Donna Puleo

CEO Lora Brinkman called the meeting to order at 6:02pm.

Minutes of January 8, 2024 were read before the meeting by the board members and approved unanimously with one typo correction. No motions were required.

**Officer Reports:**

**CEO,** Lora Brinkman reported a Nominating Committee for the next slate of Board Officers will need to be formed. She asked for any current Board officers to consider serving on this Committee. She also reported that the Budget Committee, which consists of the current CEO, Treasurer & Chapter Presidents will set an upcoming date to meet to discuss & finalize the next Budget to begin in July. She also reported that the Audit Committee, chaired by Past CEO Robin Heider will need to perform the annual audit. Martha Eberhard and Amy Reilly agreed to serve on this committee. Lora shared that a Committee will need to be formed to review the current Bylaws and Policies. Kat Reece volunteered to chair this committee. Lastly, Lora asked the current Board members to review and update their current job descriptions for the next incoming Board in July.

**Treasurer,** Willie Morris, asked for clarification of the purchase of the new Flags. It was decided that the expense would be split equally between the Day Chapter, Starlight Chapter and General Fund. She also reported that three (3) new members have joined and paid dues.

**Day Chapter President,** Sue Donnelly announced that the next Day Chapter meeting in March will be in person and will be a service workday with lunch provided. She has arranged for 2 vendors to be present and is planning a fun jelly roll race for the day with teams of 4 members. Other stations to be set up will be hand sewing, machine binding & sewing, cutting and kit building.

**Starlight Chapter President,** Kat Reece reported she is still working on finalizing the details for the March Starlight meeting, these will be announced in the next newsletter.

**Special Programs,** Past CEO Robin Heider announced she is continuing to plan the Annual meeting. She expressed that she would need volunteers for a committee to help with the annual meeting.

**Standing Committee Reports:**

**Programs, Chair,** Maggie Walter. Maggie shared some ideas that the program committee has come up with for future meetings as well as finalizing the details for the Barn Quilt workshop to be held in May. She will have the final details ready for the March newsletter.

**Library, Chair,** Jeanne Sanchez, shared that a book has been purchased as a memorial for Joan Pottenger who has recently passed.

**Service Projects**, Chair, Connie Richards requested from Willie a balance amount in the service projects budget as there are supplies needing to be purchased. Willie confirmed that there is a balance of \$100.37 currently. Connie also shared that she is cutting a lot of strips and other size materials & getting ready for the upcoming March Service workday Meetings.

**Membership**, Chair, Donna Puleo. Absent. CEO, Lora Brinkman reported there were 48 members in attendance at the Starlight Zoom meeting and 54 members with 3 guests for the Day Chapter Zoom meeting for February.

**Newsletter**, Chair, Glenda Moum reported that the deadline for the next newsletter is Wednesday 2/14/23.

### **Ad Hoc/Committee Reports**

**Webmaster**, Chair, Janet Hollandsworth. No report.

**Social Media**, Chair, Barb Nixon. Absent.

**Retreat (2024)**, Chair, Martha Eberhard reported she is ready for the retreat this weekend with 48 members signed up to come. The sewing room will be ready for early check-in the day before after 4:00pm for the members who have signed up to come a day early. Martha did share that she has the new flags and will bring and display them at the retreat.

**Quilt Show**, Chair, Martha Eberhard. Martha shared the Committee had met a week prior to the board meeting, they are working on finalizing the raffle tickets for the opportunity quilts and bookmarks announcing the show to be handed out and displayed at various businesses. She shared that the last quilt show there was a charge of \$7.00 per person and asked the Board if we should keep the admission fee the same this year. Janet Hollandsworth made a motion to keep the admission fee at \$7.00 per person, Kat Reece seconded the motion with a unanimous vote from the Board members.

### **Old Business:**

HQN Annual Meeting. Maggie Walter is scheduled to attend the meeting in March.

### **New Business:**

None.

### **Announcements:**

The next Board meeting will be held March 11, 2024 at 6:00pm at Appletree Quilting Center.

Lora asked for a motion to adjourn the meeting at 7:06pm with Jeanne Sanchez motioning to adjourn and Janet Hollandsworth seconded the motion.

Submitted by  
Carol Sexton, Secretary